

# Cabinet AGENDA

**DATE:** Thursday 18 January 2018

**TIME:** 6.30 pm

**VENUE:** Committee Rooms 1 & 2, Harrow Civic Centre,  
Station Road, Harrow, HA1 2XY

## MEMBERSHIP

---

**Chair:** Councillor Sachin Shah (Leader of the Council, Strategy, Partnerships and Devolution Portfolio Holder)

### Portfolio Holders:

Councillor Sue Anderson	Community, Culture and Resident Engagement
Councillor Simon Brown	Adults and Older People
Councillor Keith Ferry	Deputy Leader, Business, Planning and Regeneration
Councillor Glen Hearnden	Housing and Employment
Councillor Graham Henson	Environment
Councillor Varsha Parmar	Public Health, Equality and Community Safety
Councillor Kiran Ramchandani	Performance, Corporate Resources and Customer Services
Councillor Mrs Christine Robson	Children, Young People and Schools
Councillor Adam Swersky	Finance and Commercialisation

**(Quorum 3, including the Leader and/or Deputy Leader)**

**Contact:** Daksha Ghelani, Senior Democratic Services Officer  
Tel: 020 8424 1881 E-mail: [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk)

## **Useful Information**

### **Meeting details:**

This meeting is open to the press and public.

Directions to the Civic Centre can be found at:  
<http://www.harrow.gov.uk/site/scripts/location.php>.

### **Filming / recording of meetings**

The Council will audio record Public and Councillor Questions. The audio recording will be placed on the Council's website.

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

### **Meeting access / special requirements.**

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

**Agenda publication date: Wednesday 10 January 2018**

## **AGENDA - PART I**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence (if any).

### **2. DECLARATIONS OF INTEREST**

To receive declarations of disclosable pecuniary or non pecuniary interests arising from business to be transacted at this meeting from:

- (a) all Members of the Cabinet; and
- (b) all other Members present.

### **3. PETITIONS**

To receive any petitions submitted by members of the public or Councillors.

### **4. PUBLIC QUESTIONS \***

To receive any public questions received in accordance with paragraph 16 of the Executive Procedure Rules.

Questions will be asked in the order in which they were received. There will be a time limit of 15 minutes for the asking and answering of public questions.

**[The deadline for receipt of public questions is 3.00 pm, 15 January 2018.**

Questions should be sent to [publicquestions@harrow.gov.uk](mailto:publicquestions@harrow.gov.uk)

**No person may submit more than one question].**

### **5. COUNCILLOR QUESTIONS \***

To receive any Councillor questions received in accordance with paragraph 17 of the Executive Procedure Rules.

Questions will be asked in the order agreed with the relevant Group Leader by the deadline for submission and there be a time limit of 15 minutes.

**[The deadline for receipt of Councillor questions is 3.00 pm, 15 January 2018].**

### **6. KEY DECISION SCHEDULE - JANUARY TO MARCH 2018 (Pages 7 - 24)**

### **7. PROGRESS ON SCRUTINY PROJECTS (Pages 25 - 26)**

For consideration.

## **COMMUNITY**

- KEY 8. LIBRARY MANAGEMENT CONTRACT EXTENSION** (Pages 27 - 66)

Report of the Corporate Director of Community.

## **PEOPLE**

- KEY 9. PROVISION OF ACCOMMODATION FOR YOUNG UNACCOMPANIED ASYLUM SEEKERS** (Pages 67 - 88)

Report of the Corporate Director of People.

## **PEOPLE/COMMUNITY**

- KEY 10. EXTENSION OF THE LEASE OF THE CEDARS YOUTH AND COMMUNITY CENTRE** (Pages 89 - 110)

Joint Report of the Corporate Directors of People and Community.

## **PEOPLE/RESOURCES AND COMMERCIAL**

- KEY 11. LOCAL COUNCIL TAX DISCOUNT SCHEME FOR CARE LEAVERS** (Pages 111 - 120)

Joint report of the Corporate Director of People and Director of Finance.

## **REGENERATION AND PLANNING**

- 12. RESPONSE TO THE SCRUTINY REVIEW PANEL REPORT ON REGENERATION FINANCE** (Pages 121 - 128)

Report of the Divisional Director of Regeneration and Planning.

## **RESOURCES AND COMMERCIAL**

- KEY 13. FEES AND CHARGES 2018/19** (Pages 129 - 214)

Report of the Director of Finance.

- KEY 14. COUNCIL INSURANCE RENEWALS 2018** (Pages 215 - 226)

Report of the Director of Finance.

- KEY 15. MYHARROW ACCOUNT REPLACEMENT** (Pages 227 - 236)

Report of the Director of Customer Services and Business Transformation.

**16. STRATEGIC PERFORMANCE REPORT - QUARTER 2, 2017/18** (Pages 237 - 264)

Report of the Divisional Director of Strategic Commissioning.

**17. CALENDAR OF MEETINGS** (Pages 265 - 284)

Report of the Director of Legal and Governance.

**18. ANY OTHER URGENT BUSINESS**

Which cannot otherwise be dealt with.

**19. EXCLUSION OF THE PRESS AND PUBLIC**

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
20.	Provision of Accommodation for Young Unaccompanied Asylum Seekers – Appendix 1	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).  Information under paragraph 7 of Part I of Schedule 12A to the Local Government Act 1972, information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
21.	Council Insurance Renewals 2018 – Appendix 2	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).

## AGENDA - PART II

### PEOPLE

20. **PROVISION OF ACCOMMODATION FOR YOUNG UNACCOMPANIED ASYLUM SEEKERS** (Pages 285 - 286)

Appendix 1 to the report of the Corporate Director of People at item 9.

### RESOURCES AND COMMERCIAL

21. **COUNCIL INSURANCE RENEWALS 2018** (Pages 287 - 290)

Appendix 2 to the report of the Director of Finance at item 14.

#### \* DATA PROTECTION ACT NOTICE

The Council will audio record items 4 and 5 (Public and Councillor Questions) and will place the audio recording on the Council's website, which will be accessible to all.

**[Note:** The questions and answers will not be reproduced in the minutes.]

Deadline for questions	3.00 pm on 15 January 2018
Publication of decisions	19 January 2018
Deadline for Call in	5.00 pm on 26 January 2018
Decisions implemented if not Called in	27 January 2018